

IN THE DISTRICT COURT FOR THE STATE OF ALASKA AT \_\_\_\_\_

\_\_\_\_\_, Plaintiff(s)

\_\_\_\_\_, Defendant(s) Case No: \_\_\_\_\_

**ANSWER, COUNTERCLAIM, and  
REQUEST FOR CHANGE OF PLACE OF TRIAL***[Only defendants who choose small claims procedure may use this form. Do not use this form if you choose the formal rules in Part I of the District Court Rules of Civil Procedure.]***1. ANSWER.** Defendant answers the complaint as follows:

- ☐ I agree with what Plaintiff claims.
- ☐ I disagree with what Plaintiff claims, because:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I believe that I owe Plaintiff: \$ \_\_\_\_\_

- ☐ COUNTERCLAIM. Plaintiff owes me \$ \_\_\_\_\_<sup>1</sup> because:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*[(1) The most you can receive in a counterclaim in small claims court is \$10,000.  
 (2) If you file a counterclaim for any amount, Plaintiff may choose to proceed under the formal District Court rules, and this case would no longer be a small claims case.]*

**2. REQUEST FOR CHANGE OF PLACE OF TRIAL.**

- ☐ I request that the court change the place of trial to \_\_\_\_\_, Alaska, because:

\_\_\_\_\_  
 \_\_\_\_\_

**3. SMALL CLAIMS ELECTION.** I understand I have the right to proceed under Part I of the District Court Rules of Civil Procedure. However, I CHOOSE SMALL CLAIMS PROCEDURE. I give up my right to a jury trial, formal procedure, and to collect more than \$10,000 in principal amount (unless the court decides to apply the formal Rules of Civil Procedure).

\_\_\_\_\_  
Print Name (and Title, if applicable)\_\_\_\_\_  
Signature\_\_\_\_\_  
Date\_\_\_\_\_  
Mailing Address\_\_\_\_\_  
City\_\_\_\_\_  
State\_\_\_\_\_  
ZIP\_\_\_\_\_  
Phone\_\_\_\_\_  
Email\*\*☐ I agree to get court case documents at the email address above instead of by regular US mail.**NOTE:** If you have documents that support your claim (for example: promissory notes, checks, receipts, bills, credit card agreement), attach them to this Answer.

Read the *Small Claims Handbook* (form [SC-100](#)) for instructions on filling out, filing, and serving this document. You can get a copy of the handbook online or from your local court clerk. All small claims court forms are available at <http://courts.alaska.gov/shc/sc/index.htm>.

**Certificate of Service**☐ I am filing this through the court's TrueFiling program and will fill out the Certificate of Service there.

☐ I certify on \_\_\_\_\_ at \_\_\_\_\_ [date/time] I gave a copy of this document and all attachments to Plaintiff(s) by ☐ Mail ☐ Email ☐ Hand-Delivery ☐ Other Method: \_\_\_\_\_

Signature: \_\_\_\_\_

<sup>1</sup> If you want Plaintiff to return a specific piece of property to you, write the estimated value of the property here.